In attendance: Ned Panfile, Kevin Lanahan, Dianne Ackerman, Tim McChesney, Stephanie Fourie, Jennifer McManus (Student Representative), Steve Andrew (Borough Council) & Bruce DiBisceglie (dept chair). Meeting Location: Garabrant Center

1. **Communications**
   1. January 2019 Mendham Borough Recreation Committee (MBRC) meeting minutes were approved.
      1. Minutes and agendas will be posted to the Mendham Borough website as approved.
   2. Communications:
      1. Bruce, Fred Semrau, Susan Sharpe and Eric Inglis are putting the final touches on the agreement with the WMSC to begin work on the turf field in Borough Park. Tim shared that the application of the turf is a quick process and the goal is still to have this asset online by the end of this March.
      2. Bruce received a communication from Mayor Glassner confirming that Dotty Fleming (Mendham Garden Club) has been confirmed by the Borough Council as the 2019 Labor Day Parade Grand Marshal.
      3. Bruce shared an email from Jeff Cooper to Steve Andrew regarding the status of the tennis courts at the corner of Park & Orchard (aka: Huemer Tennis Courts). Jeff reported that the Borough Council needs to approve the budget including costs of the courts. Once financing is in place, Borough Engineer, Paul Ferriero will need to discuss options with the Borough Council & the MBRC. Options include:
         1. Color scheme (surface & lines)
         2. Color of fencing (possible black which is being used more frequently in other municipalities)
         3. Number of and location of fence gates.
         4. Sidewalk configuration
         5. Pickle ball lining.
      4. Bruce received a communication from Mayor Glassner confirming that Stephanie Fourie was confirmed at the February 13th Borough Council meeting to fill the Alternate #2 position on the MBRC expiring 12/31/21.
   3. Meetings:
      1. Bruce attended the January 28 Borough Council Meeting
         1. Dianne Ackerman, Tim McChesney and Bud Murphy were confirmed to the MBRC. Bud’s term expires 12/31/21. Dianne is filling a vacancy which expires 12/31/20. Tim is filling a vacancy as Alternate #1 which expires 12/31/19.
         2. Steve Andrew reported that the Annual Joint Municipality Recreation Booklet: “The Mendhams 2019” will be mailed to all Borough residents by Bruce by April 1st.
         3. Steve Andrew reported that the Day Camp Hiring Window remains open through February 28th
         4. Steve Andrew reported that the Field Allocation will be completed by Bruce which includes posting the full-year calendar on the Borough website and mailing a hard copy confirmation to all Requestors.
         5. Steve Andrew reported that Bruce & Jeff are working on the “Walk of Fame” to honor past Grand Marshals. The walk will consist of memorial 4”x8” bricks from the sidewalk to the gazebo.
         6. Steve Andrew reported that the MBRC will host a new event on Memorial Day at the Borough Park monument at 10am to honor fallen heroes. John Andrus will help oversee the ceremony and there will be a modest reception at the Garabrant Center to follow.
      2. Bruce attended an Ad Hoc Shared Services Committee Meeting with Mayor Glassner and Business Administrator Joyce Bushman representing Mendham Borough on February 7th.
         1. Also in attendance were Sarah Neibart (Mendham Twp), Kyle Holman (Chester Borough), Robin Collins and Mike Inganamort (Chester Twp) and Andrew Coppola (Washington Twp).
         2. Items discussed were Ad Hoc Shared DPW, Recreation and Court services between the Mendhams, Chesters and Washington Twp. Items discussed included the terminology of Inter Local Services as opposed to Shared Services. The majority of discussion center around Recreation.
         3. Currently Mendham Twp has an opening for a Recreation Director. Chester Twp Committee has a part-time Recreation Director while Chester Borough Commission will be losing the Recreation Director soon. Washington Twp has a successful Recreation program with one full-time and one part-time employee. Mayor Glassner stated that Mendham Borough is very organized in regards to field scheduling and would be willing to share the services of Bruce for scheduling. Mendham Borough and Mendham Twp will meet to discuss within the week.
         4. Washington Twp prepared a needs survey for Recreation that should be completed by Feb 13 (Bruce completed on Feb 8th).
2. **2019 Staffing:** 
   1. The MBRC welcomed Dianne Ackerman, Tim McChesney Stephanie Fourie and Jennifer McManus to the committee.
3. **2019 Recreation Booklet Update:** 
   1. Bruce is in the finishing stages of the first draft of the Joint Municipality Recreation Booklet: “The Mendhams 2019”. The project is still on schedule to be sent to Hawk Graphics by February 19th.
4. S**ummer Activities:** 
   1. Concerts:
      1. Bruce has booked all 2019 summer bands and the contracts completed (two bands) pending (two other bands).
         1. June 30: Carnaby Street (contract completed). No rain date.
         2. July 14: Kimon & the Prophets (contract pending). Rain date: July 21
         3. July 28: FabForward (contract completed). No rain date.
         4. Aug 4: Larry Stevens Group (contract pending). Rain date: Aug 11
   2. Movies:
      1. Movies have been determined by demand, length and movie rating:
         1. July 10: “Willy Wonka & the Chocolate Factory” (1971 version). Rain date July 17
         2. July 31: Drive-in Movie, “Coco”. This was licensed and paid for by the MBRC in Aug 2018 and subsequently rained out. The license if good through Swank Motion Pictures for 365 days and July 31 falls within that time frame. As such, no new contract needs to be entered into for 2019 saving the MBRC the cost of this movie. This drive-in movie night will coincide with the Day Camp’s “After Dark Night”. Mendham Creamery will provide ice cream services.
5. **Prior Business:** 
   1. Bruce confirmed the Food Truck Festival with JMK Events for June 15th with a June 16th rain date. Bruce asked that all MBRC members make the promotion of this event the #1 priority of the committee. Kevin suggested posters for local business and postcard mailers to all residents. Bruce reported that the Main Street banner is not a possibility since that was already booked by the Pastime Club and the Boy Scouts for the weeks leading up to the Food Truck event.
   2. Bruce reported that Mendham has not yet hired a Recreation Secretary to replace Penny Andrus who retired on Dec 20. Bruce and Joyce have been conducting interviews, but no hires have been made yet. As such, Bruce has absorbed all Recreation Secretary responsibilities. Mail is being processed at the Bowers Building for Bruce to retrieve and act upon.
   3. Holiday Decoration Contest prizes were mailed out to the three winners.
6. **New Business:** 
   1. Steve asked about the Food Truck Festival. Bruce reported that FTF2 is on, tentatively for June 15, 2019.
      1. Bruce to contact Allison Kohler for status.
   2. Bruce confirmed that Jennifer McManus and Chayil Silva will serve on the MBRC as non-voting Student Representatives.
      1. The MBRC may need to consider staggering the term time frame from 1/1-12/31 to 7/1-6/30 to align with the school year. The problem being that a senior going to college in September could not complete a 1/1-12/31 term.
   3. Dianne inquired about activities for 7th and 8th graders (between the Day Camp camper/councilor ages). Bruce shared that all employees of the camp need to be a minimum of age fourteen and complete background checks and submit working papers.
      1. There may be opportunities for this age group to participate in joint activities run between Mendham Borough and Mendham Twp (i.e.: the Ski Program and Mendham Twp’s Teen Adventure Program)
   4. Dianne asked about the possibility of having a teen-aged band during the concert series. Bruce replied that the Rec Dept is open to all possibilities. It was added that the MBRC did have teen bands in 2007, but had to discontinue due to lack of professionalism. Also, the 2019 Concert Series has been finalized, so this could be reviewed as a possibility for 2020.

***Next Meeting: 7:30pm, Thursday, March 14, 2019 at the Garabrant Center***